



DATA PROTECTION OFFICER TO WHOM TO SUBMIT REQUEST

Indicate the data controller in accordance with the Centres/Units list in ANNEX I of this form

APPLICANT

DNI

SURNAMES AND NAME

By submitting this form, you exercise the selected right in accordance with Articles 15 - 22 of Regulation (EU) 2016/679 of the European Parliament and the Council, of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and the free movement of such data.

REPRESENTATIVE

DNI

SURNAMES AND NAME

EXERCISE OF RIGHT

Select the right to exercise:

- ACCESS** The data subject shall have the right to obtain, from the data controller, confirmation as to whether they are processing personal data concerning them and, in such cases, the right to access to personal data and the information established in Article 15 of Regulation (EU) 2016/679.
- RECTIFICATION** The data subject shall have the right to obtain, without undue delay, from the data controller, rectification of incorrect personal data concerning them. Taking into account the purposes of the processing, the data subject shall have the right to have any incomplete personal data completed, including by way of an additional declaration in accordance with the provisions of Article 16 of Regulation (EU) 2016/679.
- CANCELLATION** The data subject shall have the right to obtain from the data controller, without undue delay, the cancellation of personal data concerning them, which the data controller shall be obliged to delete under any of the circumstances set out in Article 17 of Regulation (EU) 2016/679.
- OPPOSITION** The data subject shall have the right, at any time, for reasons relating to their particular situation, to have personal data concerning them subject to processing on the basis of the provisions of Article 21 of Regulation (EU) 2016/679.
- LIMITATION OF PROCESSING** The data subject shall have the right to obtain from the data controller the limitation of processing of data where any of the conditions established in Article 18 of EU Regulation 2016/679 apply.
- DATA PORTABILITY** The data subject shall have the right to receive the personal data concerning him which has been provided to a data controller in a commonly used and electronically readable, structured format, and to provide same to another data controller, without the controller that has provided same impeding that, where any of requirements established in Article 20 of EU Regulation 2016/679 are met.
- AUTOMATED PROCESSING** The data subject shall have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her, pursuant to article 22 of the Regulation (EU) 2016/679.



TEXT OF REQUEST

[Large empty blue box for the text of the request]

MEANS OF NOTIFICATION

- ELECTRONIC EMAIL** [input field]
- POST** (Complete address for notification purposes details)

PUBLICATION FOR NOTIFICATION PURPOSES

DNI [input field] SURNAMES AND NAME [input field]
STREET [input field]
NUMBER [input field] STAIRWELL [input field] FLOOR [input field] DOOR [input field]
MUNICIPALITY [input field] PROVINCE [input field] POSTCODE [input field]

SIGNATURE

IN [input field] ON [input field] OF [input field] OF [input field]

Signature:

Before SIGNING the form, you should read the following information on the protection of personal data:

INFORMATION ON PERSONAL DATA PROTECTION

Personal data provided by means of this form shall be processed by the data controller addressed in order to process the request relating to the execution of personal data protection rights. You can exercise your personal data protection rights before the data controller.

Before signing the request, you must read the additional information about personal data included in the annex herein



ADDENDUM

ADDITIONAL INFORMATION ON THE EXERCISE OF RIGHTS

DATA CONTROLLER:

See contact details of the Data Controller to whom your request is addressed from the directory available on the Website of the Ministry of Finance (<http://www.hacienda.gob.es>).

Data Protection Officer: Subdirectorato General of Information Coordination, Data, Website Services and Transparency. Technical General Secretariat of the Ministry of Finance. C/Alcalá 9, 28071 MADRID. Email: DPDHacienda@hacienda.gob.es

PURPOSES OF THE DATA PROCESSING::

Descripción: Handling of the information request regarding the personal data processing and the exercise of rights included in Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016.

LEGAL GROUNDS OF THE PROCESSING:

GDPR: 6.1.c) Processing required to comply with a legal obligation applicable to the Processing Manager. Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 Act 3/2018 of 5 December on Personal Data Protection and guarantee of digital rights Article 37.1.

RECIPIENTS OF DATA:

Recipient category: Spanish Data Protection Agency, if claims arise.

TRANSFERS OF DATA:

No data transfers to third countries are foreseen.

TERM FOR STORAGE OF DATA:

They shall be stored for the term required to decide on the request. The regulations on files and documents shall apply.

AUTOMATED DECISIONS:

There are no automated decisions.

RIGHTS OF THE DATA SUBJECT:

The data subject may exercise their rights of access, rectification, suppression, limitation and opposition of the data processing, where applicable, by contacting the Processing Manager in person in any of the offices of the assistance network with regard to registrations (<https://administracion.gob.es>) or by means of the electronic office of the Ministry of Finance (<https://sede.hacienda.gob.es>).

Right to claim:

Before the Data Protection Officer, on a previous and optional manner

(<https://sede.hacienda.gob.es/en-gb/procedimientos/paginas/default?procAdminId=1616>).

Before the Spanish Agency for Data Protection. C/ Jorge Juan 6, 28001 MADRID (<https://sedeagpd.gob.es>).